



Dear Parents,

Greetings from **South City International School**

We are pleased to introduce our official fee payment partner, Jodo, for academic year 2023-24 for all the parents. The **preferred mode of payment for all parents at SCIS** will be **Jodo Flex**. All the parents are requested to complete the Jodo Flex registration on <https://app.jodo.in/scis> to schedule the quarterly fee payments for the upcoming academic year.

Through Jodo Flex, parents will have to register for an auto-debit facility online as per the fee payment schedule of the school. The registration process will take less than 2 mins to complete. Once registered, parents will receive an automated reminder for all the instalments in advance, via a WhatsApp message and Email. On the due dates, the fee will be auto-debited from the parent's registered bank account for the required instalment amount. All the **parents who are on the existing physical NACH of Kotak bank are also requested to register for Jodo Flex** as its superior in terms of reminders, instant receipts – once your Jodo Flex setup is done, your previous physical NACH with bank will be cancelled by the school.

**Process:**

Login to <https://app.jodo.in/scis> using any mobile number and follow the steps below:

- Select student or add student using Scholar Id
- Review and confirm the fee payment schedule for AY 2023-24
- Enter bank details: account number and IFSC code (both Savings and Current account work)
- Post bank account verification, click on 'Setup Now 'to register for eNACH
- Authenticate using debit card OR net banking credentials
- Confirmation of registration will be sent via email and WhatsApp

**For any assistance, please be in touch with the technical team of Jodo at 6360768675 or 9903364683.**

**Due dates for auto-debit:**

The due dates for quarterly fee payments are as follows and are also mentioned on the Flex registration page

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>
10 <sup>th</sup> of April	10 <sup>th</sup> of July	10 <sup>th</sup> of October	10 <sup>th</sup> of January

Last date for completion of Jodo Flex registration process is **31<sup>st</sup> of March**

**Benefits:**

- No additional costs like bank charges / MDR charges for the parents for setup or payment through Flex
- Completely safe and secure and integrated with all private and public banks via National Payments Corporation of India (NPCI), a specialized division of RBI
- Get reminder 2 days and 5 days prior to the debit date on WhatsApp and email
- Get the fee receipt instantly once the payment is done
- No need to visit the school or bank for any fee payment

Jodo is a leading fintech company in the field of education fee payments run by IIT-IIMalumni and currently works with 1500+ educational institutions across the country serving more than 300,000 parents.

**For any queries, parents can call or WhatsApp Jodo at 6360768675 or 9903364683.**

Thanks,  
SCIS